Stoneleigh Village Hall Hire Agreement

See page 2 for Hire Charges with effect from 1st September 2022

The agreement is made on _____(date) between the Trustees of Stoneleigh Village Hall and Hirer (3) named below.

In return for the Hiring Fee mentioned below, the Trustees permit the Hirer to use the hall for the purpose (6) and the period (1) specified.

1(a)	Hire day and date.	Day:	Date:
1(b)	Time required. (To include setting up time and packing up time).	From: (e.g. 1400 hrs)	To: (e.g. 17.00 hrs)
2	Village Hall Representative.	Name: Joe Ball Address: 2, Swedish Houses, Birmingham Road, Stoneleigh,Warks. CV8 3DD Telephone No: 02476 411315	
3	Hirer.	Name: Email: Address: Postcode: Telephone Number: Mobile Number: Organisation Represented: (if applicable)	
4	Hire Fee.	Hire Charge: £ Plus £50 deposit Total £ (Balance due prior to the event)	Projector Hire Fee: £15.00/Session. Plus deposit : £25.00. Total:
The deposit(s) will be returned within a period of FOURTEEN days provided that no damage or loss has been caused to the premises or contents and no additional cleaning charges have been incurred. Cancellation: The deposit will be retained if a booking is cancelled within 10 days of the event.			
5	Premises required.	Entire Hall: Yes/No Part of Hall: (please specify eg: main hall, meeting room, kitchen.)	
6	Purpose of Hire.	(eg Children's party, fashion show, birthday party, etc)	
7	Maximum numbers Of persons attending.	(see Terms of Hire for maximums allowed)	

8	Number of cars.	(Please note that there is an absolute limit of 41 cars permitted including the spaces behind the changing rooms)	
9	Will the event require music?	Yes/No (If yes pleases give details eg. disco, live band)	
10	Will alcohol be provided?	Yes/No	Hirers are not permitted to **sell** alcohol while on the premises**.**
The Hirer agrees that they will be present during the whole period of the hire and have read and will comply with the Conditions of Hire for the time being in force. The Booking conditions constitute an explicit part of the Hiring Agreement.			
11	Signed on behalf of Stoneleigh Village Hall and Playing Fields Trustees:		
12	Signed by the Hirer as listed in (3) above:		

If this form is being completed at the start of a succession of bookings for the same purpose please sign that you agree to all the terms of booking for each period of hiring.

Name: Signature:

<u>Village Hall Hire Rates with Effect From 1st September 2022</u>:-

Villager's Hire Rates.
Main Hall including use of Loop/PA system £11.00/hour.
Meeting Room £8.00/hour.
Use of kitchen for cooking food £20.00 per hire. Useage for making hot drinks only is free.

Non Villager's Hire Rates.
Main Hall including use of Loop/PA system £20.00/hour.
Meeting Room £10.00/hour.
Use of kitchen for cooking/heating food £20.00 per hire. Useage for making hot drinks only is free.

All hirers can benefit from a 10% discount for successional bookings of six or more for the same purpose in a twelve month period.

The projector and screen is available for use in the main Hall this can be hired at a charge of £15.00 per session for non Villagers and £12.00 per session for Villagers. This is in addition to the hourly Hall hire charge.

For all day hire charges and general queries please speak to Joe Ball on 02476 411315.